

Date

Name, Title
Organization
Street Address
Municipality, State Zip

RE: Interconnected MS4 Coordination

Dear Name:

As you know, the [your municipality here] is regulated under the Maine General Permit for the discharge of stormwater from the municipal separate storm sewer system (MS4). Under this permit, we are required to coordinate with interconnected and nested MS4 permittees on spill response efforts.

The [your municipality here] interconnections with your stormwater system. Therefore, if there are any spills of hazardous or non-hazardous substances that may make their way from your property into the [your town here], please notify me. In the event of an emergency after hours, **please contact** .

Please be certain to forward this request to any first responders or other staff that might be in a position to coordinate spill response efforts. Please contact me if you have any questions.

Sincerely,

Name, Title
email:
work:
cell:

